



**MYCAS**  
International School

# MYCAS INTERNATIONAL SCHOOL

(Al Kabir Education Society ®)

SS Nagar, Bannimantap, Mysuru - 570015

Tel.: +(91) 9187145845 | info@mycasschool.com | www.mycasschool.com

JOINTLY PREPARED BY PTA REPRESENTATIVES AND SCHOOL MANAGEMENT

## 1. DEFINITION OF KEYWORDS

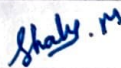
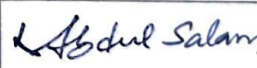
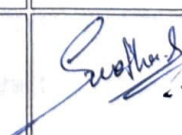
- Association – All Parents, Teachers and employees of the MYCAS International School
- Members – Any / All individuals who have been accepted and admitted by the Association.

## 2. PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of MYCAS International School (CIE), we, the parents/guardians and teachers of the students hereby jointly and severely agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians and teachers of registered pupils in MYCAS International School.

## EXECUTIVE COMMITTEE

The formation of Parents- Teacher's Association's Executive Committee would be as under:-

| Post                  | Assigned To                           | Name               | Signature                                                                             |
|-----------------------|---------------------------------------|--------------------|---------------------------------------------------------------------------------------|
| President / Chairman  | Principal / Head Master               | Ms.Shalini Majo    |  |
| Vice President        | Selected Parent                       | Afra Taj Khan      |  |
| Secretary             | Selected Teacher                      | Ms.Suhaila         |  |
| Joint Secretary (2)   | Selected Parents                      | Mr.Abdul Salam     |  |
| Grade Representatives | One Parent & One Teacher per standard | Ms.Swetha and Usha |  |



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### 3. GUIDELINES AND RULES OF CONDUCT

Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another and to the school.

Each member must attend general meetings unless a member has a sound reason that will hinder him.

- a. The period of Parents-Teachers' Association would be for one year. Any parent once has become the office bearer or the executive committee member, thereafter in the next three years; he cannot become the office bearer of the executive committee member.
- b. The meeting of managing committee should be called minimum once in three months.
- c. In the school, every student's parents should be the member of Parents- Teachers' Association.

#### GUIDELINES AND RULES OF CONDUCT

- o Help School in any events outside and beyond standard School functions such as:  
Organizing intra school quiz competitions, science fair, community outreach, teacher appreciation event etc. Provide an "ear" to the issues concerning the parent body at large and take it up with School management for satisfactory resolution.
- o Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience and work with PIS for review and implementation of the same.
- o Build a sense of community at school through increased and sustained parental participation and involvement in school events.
- o Foster a relationship between parents, teachers, school management and Board of Trustees.
- o Rules and regulations/ roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of children, parent and the teachers.



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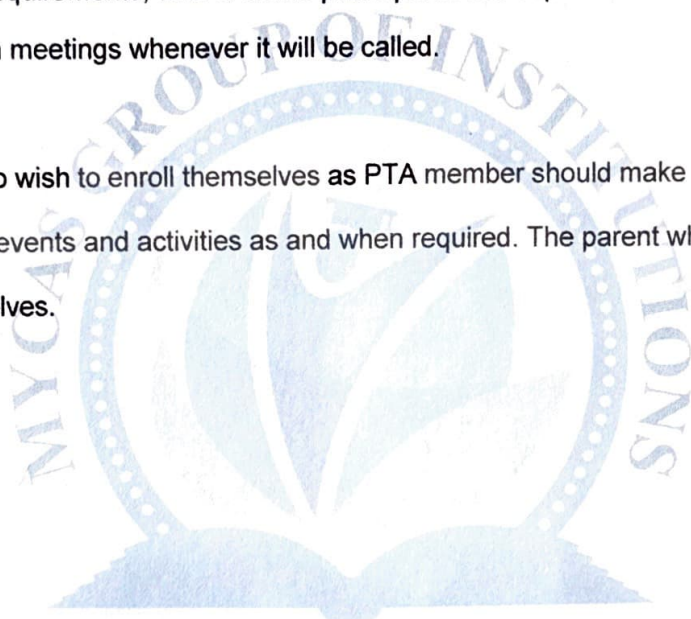
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- Any changes in the rules and regulations must be first approved and the committee's meeting and thereafter at the a general body meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the President's casting vote, in the event of any disagreement.
- As per the requirements, time & active participants are expected from members. It's also important to attain meetings whenever it will be called.

**NOTE:** - The Members who wish to enroll themselves as PTA member should make it sure that they will actively take part in all the events and activities as and when required. The parent who can devote time for the same should enroll themselves.



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*Shalini M.*  
**Shalini Majo**  
Principal  
MYCAS International School